

CHECK LIST: TECHNOLOGY TRANSFER APPLICATION

Business Name:	No	Yes
Fully completed Technology Transfer Business Case Form		
Financial records		
Access to business premises or production infrastructure		
Fully developed product in existing market		
Valid Tax clearance certificate		
Turnover below R10 million		
Supporting documents (lease agreement, contracts, proof of market, letters of intent)		
Supplier:		
Three comparable quotations (quoted items contain the same spec and quantities)		
Preferred Supplier/s is/are Central Supplier Database (CSD) registered		
Preferred Supplier/s is/are tax-compliant on CSD		
Preferred supplier has import/export permit if goods will be acquired from abroad		
Motivation by the client if lowest quote is not used or sole supplier is used		

Client:

Name: _____ **Signature:** _____ **Date:** _____